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January 30, 1959

25X1

Dear Mr. Sears:

Attached is check No. 1988 dated 29 January 1959 made payable to you in the amount of \$126.26. This amount represents settlement of your travel claim for the period 28-31 December 1958. A summary of the computation follows:

ALLOWABLE EXPENSES

Per Diem	\$ 45.00
Taxi Fares	12.50
Transportation (Air)	348.76
Transportation (POV)	20.00
Total allowable expenses	\$426,26
Less Headquarters advance	300.00
Amount due traveler	\$126,26

Your claim for parking fees in the amount of \$5.25 for your privately owned automobile has been disallowed. Parking fees are not allowable when traveler is reimbursed for mileage.

Very truly yours,

Doug

Attachment: h/w

Distribution:

0 & 1 - Addressee w/att

3 - Pers. file

4 - Reading (Finance)

5 - Chrono.

30 January 1959

25X1



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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachments missing